

The Rico Center Board Meeting
Thursday, April 25th, 2019
6:30 pm
Katie Stoke's House

1. **Call to Order/Roll call.** Gretchen called the meeting to order just after 7:00PM. Gretchen Treadwell, Barbara Betts, Cristal Hibbard, Nancy Scarborough, Katie Stokes, Laura Pick and Emily Nolan were present.
2. **Rebecca Pugh -Rico School.** Rebecca cancelled and will connect with TRC in the future.
3. **Approval of March 28th, 2019 Meeting Minutes.** The board unanimously approved the minutes.
4. **Approval of Agenda.** The board unanimously approved the agenda.
5. **Financials & Grant Status.** Current financials were reviewed. Gretchen moved to approve Emily's invoice for administrative hours. Katie seconded. Unanimous. Discussion on process of awardees requesting grant funds was opened as few have requested their funds. This discussion will be revisited as TRC continues to update the online application and report process.
6. **TRC Officers.** Gretchen requested to step down as President and moved to approve Cristal Hibbard as The Rico Center President. Laura seconded. Unanimous. Gretchen offered Barbara the opportunity to step down from Vice President; she accepted. Laura Pick volunteered to be considered as VP. Cristal moved to approve Laura Pick as The Rico Center Vice President. Nancy Scarborough seconded. Unanimous.
7. **Fun Run t-shirts and sweatshirts** The Rico Center has a box of remaining tee-shirts and sweatshirts from the 2018 Fun Run. They have the date (2018) printed on them so they will not be able to be used again. Board decided to donate to the Second Chance Thrift Shop in Dolores. Board noted that dates are not to be printed on any future apparel.
8. **Old Business** After speaking with Nicole Pieterse (attorney who assisted with establishing TRC and drafting the bylaws), Cristal reported that TRC is not required to make our budget public, just our tax returns (in response to Kari's request to view TRC's 2019 budget). Barbara asked the board to reconsider Jenny Nunley's grant/donation request for Memorial Day ceremony. Cristal stressed that she needs to follow the guidelines as set out by TRC bylaws, and specifically that the mandatory fields in the application must be completed in order for application to be considered. She offered to meet with her and walk through the application. Barbara agreed to join. The board will review a complete application if submitted by the May meeting.
9. **New Business** The board would like to eliminate out of cycle grant applications (barring emergencies). Cristal and Katie suggested an email blast to all past applicants at beginning of August reminding them of the deadlines for grant reports and new grant applications, as well as a banner on the website making the deadline very clear. Erin Neer, the accountant for The Rico Center, has asked Emily for some additional information from the board for tax filing, for the board to review the tax filing forms, and for Gretchen to sign them when completed. The

board suggested some minor edits, which Emily will send to Erin. The board unanimously approved Emily Nolan's March invoice for \$448.

10. Schedule Next Meeting Next meeting is Thursday, May 16 6:30pm at Laura Pick's home. Following meeting is Thursday, June 13th at 6:30pm at Gretchen's.

11. Adjourn Gretchen moved to adjourn the meeting around 8:00pm, Cristal seconded.

Approved the 8th day of July, 2019

Attest: Gretchen Treadwell