

The Rico Center Board Meeting
Thursday, May 16th, 2019
6:30 pm
Laura Pick's House

1. Call to Order/Roll call

6:37 – Cristal called to order

Barbara Betts, Laura Pick, Katie Stokes, Cristal Hibbard in person;
Florence via phone

2. Approval of April 25th, 2019 Meeting Minutes

Addendum to minutes regarding adhering strictly to grant application, specifically that the mandatory fields in the application must be completed in order for application to be considered. Cristal moved to approve with addendum; Katie seconds. Unanimous vote by the board.

3. Approval of Agenda

Barbara moved to approve; Cristal seconds. Unanimous vote to approve by the board.

4. Financial Update

From Emily via email:

- a. Checking Account \$385,572.62
- b. Dolores County Tax Rev \$3,872.20
- c. Grant Status DIST \$104,809.50 O/S \$146,113
Historical Society has not yet cashed check.
- d. Monthly Expenditures
 - i. Engel House Water and Gas \$56.00
 - ii. Contract Labor –
 1. \$ 1,075 Sweet Books - Taxes (which are done!)
 2. \$448 Administrator
- b. Interest Earned, ANB Bank \$72.00
Community Banks CO Emergency Fund \$42,400.76

5. Jenny Nunley Grant Application

Letter from RFD received regarding functioning as her fiscal agent. New application was received (late April) and circulated electronically to board for review. Board agrees the application was completed in full, Nancy approved, Gretchen approved. Cristal moves to approve grant application for \$675; Laura seconds. Unanimous approval.

Will include in award letter that future applications will need to adhere to grant application deadline.

6. Review Process of Award Funds Request

Discussion of August eBlast to previous grant recipients to remind them of the fast approaching deadline. Possibility of representing Rico Center at community events in an effort to harvest emails to new groups/individuals to promote applying for grants and staying up to date with RC news.

Linda Yellowman on behalf of the Women's Club reached out to Cristal wondering if their grant application had been awarded. Yes, it had. Linda cited they did not receive notification and upon review, the award letter is confusing. The letter requires a signature of acknowledgment but is not the request for funds. It is complicated. Cristal suggested we revise and streamline the award letter / grant fund request communication. Emily is in accord. Perhaps we can digitize. Verbiage is unclear and is not user friendly. The document is available to the board via the Google Drive, suggestions are welcome to be submitted by July 1. Emily will then compile the feedback into a new letter to be reviewed at the July meeting.

Discussion of digitizing the grant reports in a similar fashion to the grant application to prevent "copy & pasting" from previous grant recipients.

Discussion of rewording a field in the application "where have you applied and/or received additional funds from?" This would be to inspire organizations to grow and seek other forms of funding which is our goal.

6. Fourth of July Plan

Board is interested in having a float in the parade again; we have one banner – maybe we get two? The new shuttle should have The Rico Center logo on the bus, so maybe we can use it in the parade? We paid for it. Barbara volunteered to contact Kari regarding using the shuttle/van to be used by TRC in the parade. Insurance / driver – ? Candy? Squirt guns to spray the crowd? Bubbles? We'd like to discuss again at the July meeting when Gretchen and Nancy are present. Perhaps we tow the RTA (Rico Trails Alliance) trailer + snowmobile with RTA members aboard? Direction we are going in is showcasing what TRC has funded in 2019. Tutus leftover from last year.

7. Old Business

We approved funds to the TOR for Gabe Preston (contractor re: economic development) and we offered Emily as a supplement to the reduced funds granted to be used as an administrative assistant. It is unclear if the TOR knows and/or has used Emily? Cristal to follow up with Emily, Barbara to follow up with Kari.

We've not heard from Rebecca Pugh regarding project involving the school. No one present knows the status and/or purpose of this conversation.

Julie Bain is interested in a seat on the board. We will extend an invite to her to the next meeting (June 13). Barbara will maintain her seat until we find someone interested (like Julie).

June meeting will involve an in-depth discussion regarding the Engel House. We will also invite Barbara Perkovich-Turin and Nicole Pieterse to come. Need to decide what the plan is going forward; get history.

County Commissioner's meeting is usually in June, typically the first week, on Monday at 10am. We present our annual report at that meeting, so we need to be aware of the time/date/ etc. It is important that as many members as we have are present. Nicole and Ann have done well representing TRC in the past. Cristal to contact Ann, Gretchen & Emily for 2018's presentation for review. We will invite all TRC awardees to be present.

8. New Business

Florence would like us to consider moving the grant deadline. It is currently October 1. She cited there have been inquiries received into late December. We will prioritize complete and timely applications. Perhaps we send another eBlast 10 days prior to Oct 1 to remind them of the deadline? Cristal proposes cancelling a mid-summer (slow) meeting and double up in November to tackle the grants prior to Thanksgiving. TRC needs to prioritize the review process. We'd like to discuss a new plan and timeline at the next meeting with more board members present. On the application form and/or on the reminder email we might add a mandatory field the applicant must select agreeing to meeting (either in person or via phone) with a TRC representative to discuss the grant application. Everyone agrees that historically, grant applicants have had loose regulations to abide by and we need to be stricter in order to be fair and accountable for our decision making.

9. Next Meeting: June 13 @ Gretchen's

Do we need a July meeting? Previous July meetings review 4th of July and financials. No strong need for July meeting - ? Summer break! No July meeting. August meeting on the 15th at 6:30 pm – AS NEEDED. Nancy may be interested in hosting August meeting. Florence volunteers to host September 19 meeting, 6:30pm.

10. Adjourn

Meeting adjourned at 7:53 pm. Cristal moved to adjourn, Florence seconded. Unanimous.

Next meeting scheduled for August 15th at TBD.

Approved the 13th day of June, 2019

Attest:  _____