



# THE RICO CENTER

## Grant Project Application



**Please verify that your organization qualifies before proceeding.**

*ii Conducts activities and programs consistent with the Rico Center's mission and purpose.*

*ii Serves the people living or working within the Rico Fire Protection District area.*

*ii Qualifies as a 501(c)(3) tax-exempt entity under the IRS, a local government agency or subsidiaries, or will have an arrangement with a qualifying fiscal agent.*

*ii An acceptable business plan demonstrating fiscal responsibility, long-term viability, and a well-researched business plan*

**If your organization wishes to apply for multiple grants and/or grant projects you will be required to submit a grant application for each. Grant requests for multiple projects on one application may be denied.**



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## Grant Project Application

### Applicant Information

Organization Name \*

Contact Name \*

First Name

Last Name

Position/Title \*

Phone Number \*

Email \*

example@example.com

Address \*

Street Address

City

State

Zip Code

Organization Website



**THE RICO CENTER**  
**Grant Project Application**

**Project Information**

Grant Project Name \*

Amount Requested \*

Project Information \*

New Project

Ongoing

Please check all that apply

Matching Funds

Joint Request

Describe matching fund arrangements, deadlines, requirements, and founding sources \*

Describe request arrangements, participating organizations, responsibilities, and fund breakdown \*

Overall reason and need for the grant \*

Description of organization and mission statement \*

Brief history of the organization \*

Organization's current programs, activities, and accomplishments \*

List funding sources & amounts to organizations or programs \*

Description of goals and objectives for the grant project \*

Description of activities planned to reach goals \*

What is the timeline for the implementation of the grant project? \*

Are any other organizations collaborating to meet the grant purpose? \*

Yes

No

List collaborating organization(s): \*

Provide a brief overview of the collaboration \*

Will anyone receive a salary, wage, or stipend as part of this project? \*

Yes

No

Please describe who is receiving a salary, wage, stipend, etc. and why. \*

Does this project include any subcontracting or hiring outside vendors to perform work? \*

No

Yes

Please describe the need for a subcontractor or outside vendors for this project. \*



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**Impact & Long-term Vision**

Describe the target population of the community that the grant project aims to impact \*

If applicable, describe the long-term funding sources & strategies for this grant project

What tools and metrics will be used to measure the success of the grant project? \*



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**Optional: Additional Information or  
Comments**

Please provide any additional information or comments



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## Budget and Financials



### **Please provide the Rico Center with the following information about your organization.**

- ii Current Financials: Statement of Activities, Statement of Financial Position (audited if available).*
- ii A full budget for the period*
- ii A grant project budget*
- ii Copy of the Internal Revenue Service 501(c)(3) tax exempt determination letter, or a fiscal agent agreement (if applicable)*
- ii Any additional supporting documentation (quotes, bids, itemized breakdown of project expenses)*

*All files below are limited to one file per submission and must be in pdf format. Multiple page documents will be accepted as long as they are combined in the same file.*

*You may upload as many documents as you need for the additional supporting documentation section. Photos and other formats will be accepted.*



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## Agree & Sign



**In submitting this application, you hereby agree that all information provided is accurate to the best of your knowledge. As the applicant, it is agreed that if funds are granted, funds will be used solely for the purposes stated in this application. Upon acceptance of any awards, you agree to abide by any terms and/or conditions that the Rico Center imposes.**

Name \*

First Name

Last Name

Date \*

Month Day

Year